



VALLEY EYE ASSOCIATES ~ EVAN WOLF, MD PhD ~ LYNN COON, OD
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NOTICE OF PRIVACY INFORMATION PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

A. PURPOSE OF NOTICE

Valley Eye Associates, PC is committed to preserving the privacy and confidentiality of your health information, which is created and/or maintained at our clinic. State and federal laws and regulations require us to implement policies and procedures to safeguard the privacy of your health information. This Notice will provide you with information regarding our privacy practices and applies to all of your health information created and/or maintained at our clinic, including any information that we receive from other health care providers or facilities. The Notice describes the ways in which we may use or disclose your health information and also describes your rights and our obligation concerning such uses or disclosures.

We will abide by the terms of this Notice, including any future revisions that we may make to the Notice as required or authorized by law. We reserve the right to change this Notice and to make the revised or changed Notice effective for health information we already have about you as well as any information we receive in the future. We will post a copy of the current Notice, which will identify its effective date in our clinic.

The privacy practices described in this Notice will be followed by:

1. Any health care professional authorized to enter information into your medical record created and/or maintained at our clinic;
2. All areas of the Practice (front desk, administration, billing and collection, etc.);
3. All employees, staff, and other personnel that work for or with our Practice;
4. Our business associates (including a billing service, facilities to which we refer patients, on call physicians, and so forth.

The individuals identified above share your health information with each other for purposes of treatment, payment, and health care operations, as further described in this Notice.

By law, we are required to:

1. Make sure that the protected health information about you is kept private;
2. Provide you with a Notice of our Privacy Practices and your legal rights with respect to protected health information about you; and
3. Follow the conditions of the Notice that is currently in effect.